

FUTURE DIRECTION OF REMAINING SHARED SERVICES

SHARED SERVICE	FUTURE DIRECTION
ICT	Both Councils have agreed a recommendation to move these shared services into a Separate Legal Entity from 1 April 2014. To facilitate this the Joint Committee have delegated any decisions concerning the transfer to an Executive Programme Board which includes representatives from both Councils including the Chairman and Vice Chairman of the Committee, Section 151 Officers, Monitoring Officers and the project Senior Responsible Officers (SROs). This will be underpinned by an Officer Programme Board, chaired by the SROs and with the responsibility for overseeing delivery through the various workstream leads. The introduction of these governance arrangements will replace the need for decisions to be made by the Joint Committee although it is anticipated that Members will receive regular updates on progress.
HR and Finance	
Occupational Health	The OHU has recently gone through a review which recommends that the service be given the opportunity to restructure and implement an electronic system to drive and inform performance over the next 10 months. Outcomes will be used to assess the future of the service. The JOB and Joint Committee will be required to consider these and the future direction of the OHU.
Libraries Specialist support	Work is currently underway to transfer employees in this service to CWAC which will remove the need for JOB to be involved in the resolution of day to day staffing issues which arise from the Secondment arrangements. New IT systems to support frontline libraries and the Education Library (ELS) are planned but any decisions relating to implementation are likely to rest with the clients. There is potential for the ELS to become more commercial and this is currently being explored. The JOB and Joint Committee will be required to consider these and the future direction of the OHU.
Archives and Local Studies	The key issue for this service is the provision of alternative premises for the growing archive. A project is underway to deliver a feasibility study which will explore potential sites. This is a major capital project will require the involvement of the JOB and the Joint Committee. A staff transfer as in LSS is anticipated in due course which if achieved will reduce issues raised at JOB.
Emergency Planning	The Service falls under the remit of the Joint Emergency Planning Liaison Board (JEPLB) as well as the Joint Committee. In effect this means that governance of the service is duplicated, for example, both receive Business Plans and Performance Reports although arguably these get more challenge from the JEPLB. There has been little requirement for JOB to get involved in resolving operational issues. Consideration should therefore be given to formally transferring the governance of this shared service to the JEPLB.
Farms Estate	This is small specialised service managing its clients' farms estates. However since its inception clients' policies have diverged with one focusing on retention (CE) and the other on divesting its farms estate. This means that although the Service continues to deliver similar core services at present although the client's overall objectives will mean that it will eventually only be supporting CE Farms Estate. The development of this situation needs to be monitored by the JOB and the Joint Committee to enable key decisions to be made as appropriate.
Rural Touring Arts	This Service is totally grant funded and consists of 2 FTE staff employed by CWAC. JOB and the Joint Committee have been required to consider any operational issues other than the Business Plan and consequent performance reports. Given this situation it is considered that this should cease to be a shared service but instead should become a service provided by CWAC to CE under an appropriate Service Level Agreement.

